

Aquatic Invasive Species Coordinator

EMPLOYMENT OPPORTUNITY- Full time, seasonal

Who We Are

The Okanagan and Similkameen Invasive Species Society (OASISS) is a non-profit organization with a diverse membership that represents different agencies, ministries, conservation organizations and natural resource companies within the Okanagan-Similkameen. The society and its members are dedicated to working together to prevent, monitor and control the spread of invasive species in our region. We are committed to attracting, engaging, and developing a diverse and inclusive workplace. OASISS is currently seeking an enthusiastic and organized individual to join our team in the position of **Aquatic Invasive Species Coordinator!**

Term: April – October 2023 (position may become permanent)

Base location: Anywhere in the Okanagan Valley

Wage: \$24 – 28, based on experience and qualifications

Schedule: Flexible 40-hour work week, typically Wed-Sun

Job Description

Do you love being outdoors and working around water? Are you excited about engaging the public on important environmental issues? Do you have experience with fieldwork and supervision? Then this position is for you! We are seeking an enthusiastic, motivated individual to join our team. As Coordinator, you will lead and supervise our aquatic invasive species prevention team. We are looking for someone who can demonstrate strong leadership and interpersonal skills. Fieldwork, public education, and team supervision are all important components of the position.

Responsibilities include:

- Sampling for invasive mussels and clams in Okanagan Lakes following BC Protocols
- Training, leading and supervising the aquatic invasive species prevention team
- Creating weekly work plans and running bi-weekly team meetings
- Monitoring team productivity and providing constructive feedback and guidance
- Coordinating and training citizen science volunteers
- Coordinating with partners including marinas, yacht clubs, regional districts, local governments, and other organizations
- Driving a truck and educational trailer to various community events and schools
- Engaging with the public through direct outreach, presentations, display booths and summer camps
- Assisting the team in the development of educational materials, presentations, newsletters, videos and social media content
- Attending professional development sessions and other training initiatives
- Report writing and data analysis

Desired Competencies

- **Communication:** excellent oral and written communication and interpersonal skills. Ability to express ideas openly and honestly with staff and management. An active listener.
- **Self-Management:** self-directed, motivated, and resourceful. Able to work independently and maintain own work schedule. Takes initiative and can self-manage. Has good attention to detail and superior organizational skills.
- **Leadership:** supervisor experience. Comfortable with leading other staff and volunteers, coordinating with partners, delegating work to team members, and conflict resolution. Ability to motivate team members.
- **Fieldwork:** experience with or knowledge of freshwater sampling techniques, ability to work in variable conditions
- **Digital Proficiency:** proficient with Microsoft Office. Comfortable with learning and using digital tools (for example, social media, Zoom and more).
- **Inclusive Attitude:** adaptable and able to engage with people from diverse backgrounds. Values and embraces differences.

Qualifications and Requirements

- A degree or diploma in Environmental Science, Biology, Freshwater Science, or related field, with 1-3 years of applicable work experience; or a degree or diploma in Education/Communications, with 1-3 years of relevant work experience pertaining to conservation or natural sciences
- Must provide own workspace based from your own 'home office'
- Must have a valid driver's license and be willing to drive long distances to various sites within the Okanagan Valley (a work vehicle will be provided)
- Must provide your own computer, and cell phone (stipend provided)
- Hold current OFA Level 1 or achieve certification within one month of starting work
- Available to complete the full work term

How to Apply

Go to our website oasiss.ca/employment-opportunities and fill out the application form for the AIS Coordinator position. You are also required to email your resume to employment@oasiss.ca with subject line "Application- AIS Coordinator." Cover letter is optional.

Applications will be reviewed as they are received.

We thank all applicants for their interest. However, we will only contact those selected for further consideration.

Deadline for applications: Open Until Filled